

## **ESCAMBIA HIGH SCHOOL NJROTC CLASSROOM PROCEDURES**

1. When the tardy bell rings, cadets must be in the classroom, at parade rest, next to their assigned desk, ready for class.
2. To ask a question in class, raise your hand. When called upon, ask your question.
3. Bring all necessary materials to class each day. All assignments are to be handed in on the due date. Class work will not be accepted late unless you have an excused absence for the day the work was due. Cadets have three days, upon returning to school, to turn in an excused note and any missed assignments. Cadets must schedule a time with their instructor to make-up any missed tests.
4. Chewing gum is not allowed during class.
5. Male cadets may not wear earrings while in uniform, at any NJROTC event, or in the NJROTC building. No tongue rings, nose rings, eyebrow rings or any other visible piercing except earrings by females are allowed in the NJROTC building. No gages.
6. On uniform day, cadets will wear their uniform the entire school day. Prior permission from an instructor is required to deviate from this rule. Cadets out of uniform during class or the school day will receive a zero uniform grade for that day. Cadets absent on uniform days are responsible for wearing their uniform on their next back to school day.
7. When a guest enters the NJROTC classroom, the Command: ATTENTION ON DECK” will be given and all cadets will come to Attention until the command Seats is given.
8. Civilian clothes will be worn appropriately and in accordance with the Rights and Responsibilities handbook and the Escambia High School Dress Code.
9. Cadets will be dismissed at the end of class, not at the bell. All cadets will remain at attention next to their desk until dismissed by the instructor or platoon commander. Leave the area around your desk clean prior to leaving the classroom.
10. Do not come to the NJROTC building during you other classes. If the NJROTC instructors need cadets for special events, they will make arrangements with other teachers. Drill team cadets will come during their lunch hour to practice with a drill rifle.
11. **SENIORS**: Any senior that misses a uniform grade will receive an “F” for the day and not be allowed to make the grade up. In addition, they will lose their Khaki uniform privileges. If they miss a second uniform grade they will be placed in the NS-2/3 class and removed from the Escambia NJROTC program at the earliest possible date. All other uniform regulations to include hair regulations will be strictly enforced.

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CADET SIGNATURE/DATE

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PARENT SIGNARUE/DATE